



## BSB50120 – Diploma of Business

### Course Overview (*International Students*)

TMG College Australia's (TMG) Diploma of Business program has been designed to allow students the ability to gain real work experience whilst furthering their working knowledge and skills of the business management Industry.

Students will be introduced to the following main learning areas within this qualification:

- ✓ Business Operations Including Finance Management
- ✓ Team Leadership
- ✓ Health, Safety & Risk Management
- ✓ Staff Recruitment & Onboarding
- ✓ Staff Performance Development & Management

*All of which we have you ready for multiple areas of employment possibilities within business management sector.*

*Thinking of a Career Change and want to make a difference?  
Why not choose a career in Business Management Today!*

### Entry Requirements

Candidates seeking to enrol into this course must be 18yrs or older, have a minimum IELTS level of 5.5 or equivalent, hold a current student visa and have access to a computer and internet for the online learning and assessment activities submission.

### Course Duration

This course is delivered over **26 Weeks** inclusive of holidays.

### Course Date

We have multiple intakes yearly, so call or email us today to help get you started.

### Delivery Mode

This course is delivered within a blended delivery mode, consisting of face-to-face classroom sessions  
+ structured online learning.

### Licensing

This course does not have a direct licence outcome

## Course Packaging

To achieve this qualification, you are required to successfully complete 12 units of competency, 5 Core + 7 Electives.

### Core Units

- BSBCRT511 Develop critical thinking in others
- BSBFIN501 Manage budgets and financial plans
- BSBOPS501 Manage business resources
- BSBSUS511 Develop workplace policies and procedures for sustainability
- BSBXCM501 Lead communication in the workplace

### Elective Units

- BSBHRM525 Manage recruitment and onboarding
- BSBMKG541 Identify and evaluate marketing opportunities
- BSBOPS503 Develop administrative systems
- BSBOPS505 Manage organisational customer service
- BSBPEF501 Manage personal and professional development
- BSBPMG430 Undertake project work
- BSBTWK503 Manage meetings

*Note: Elective units may vary depending on the student individual requirements.*

We Specialise in Industry-based Qualifications,  
So Contact Us Today for Your FREE Consultation.

### Your Assessment

To achieve this qualification, you (the student) are required to complete the following Assessment Tasks:

#### Knowledge based questions/activities:

- True/False questions
- Match the correct answer/s
- Multiple Choice questions
- Open and Closed questions
- Research projects

#### Skill based activities:

- Scenario based roleplays
- Simulated Workplace Activities

### Work Placement

NA

### Career Opportunities

#### Occupational positions may include:

Office Manager | Department Section Manger | HR Manager | Site Manager

### Course Investment (Fees)

**\$9.990 (Inclusive of Non-Tuition fees)**

Your course investment (fee) includes a Non-Refundable enrolment fee of **\$350**, plus all materials/resources required for your course's completion. [Payment options are available, speak to our friendly staff today!](#)

### Education Pathway

After successful completion of this qualification, students are eligible to enter into Advanced Diploma programs i.e. Advanced Diploma of Business and/or Leadership and Management.

### Australian Certification

[On successful completion of this program, you will be issued with an Australian Nationally Recognised Qualification and a Statement of Results.](#) If you are unable to successfully complete the full qualification, you will be issued with a Statement of Attainment (SOA) for the unit/s successfully completed.

