



## BSB40520 – Certificate IV in Leadership and Management

### Course Overview (Domestic Students)

TMG College Australia's (TMG) BEB40520 Certificate IV in Leadership and Management program has been designed to allow students the ability to gain real work experience whilst furthering their working knowledge and skills of the leadership Industry.

Students will be introduced to the following main learning areas within this qualification:

- ✓ How to correctly apply and develop leadership qualities in the workplace
- ✓ How to correctly coordinate operational plans and tools
- ✓ How to correctly apply effective communication techniques
- ✓ How to correctly structure and undertake project work
- ✓ How to correctly implement and monitor health and safety systems

*All of which we have you ready for multiple areas of employment possibilities within leadership sector.*

*Thinking of a Career Change and want to make a difference?  
Why not choose a career in Business Leadership Today!*

### Entry Requirements

This program has an entry requirement of year 10 Reading, Writing and Comprehension level and/or (ACSF Level 2) + basic computer skills for formative assessment activities and assessment submissions.

### Course Duration

This course is delivered over 26 to 52 Weeks depending on enrolment type.

### Course Date

We have multiple intakes yearly, so call or email us today to help get you started.

### Delivery Mode

This course is delivered within a blended delivery mode, consisting of face-to-face classroom sessions + structured online learning + 20 hours simulated work-placement.

### Licensing

This course does not have a direct licence outcome.

## Course Packaging

To achieve this qualification, you are required to successfully complete 12 units of competency, 5 Core + 7 Electives.

### Core Units

- BSBLDR411 Demonstrate leadership in the workplace
- BSBLDR413 Lead effective workplace relationships
- BSBOPS402 Coordinate business operational plans
- BSBXCM401 Apply communication strategies in the workplace

### Elective Units

- BSBCRT412 Articulate, present and debate ideas
- BSBFIN401 Report on financial activity
- BSBOPS403 Apply business risk management processes
- BSBPEF402 Develop personal work priorities
- BSBPMG430 Undertake project work
- BSBWHS411 Implement and monitor WHS policies, procedures and programs
- BSBWRT411 Write complex documents

*Note: Elective units may vary depending on the student individual requirements.*

We Specialise in Industry-based Qualifications,  
So Contact Us Today for Your FREE Consultation.

### Your Assessment

To achieve this qualification, you (the student) are required to complete the following Assessment Tasks:

#### Knowledge based questions/activities:

- True/False questions
- Match the correct answer/s
- Multiple Choice questions
- Open and Closed questions
- Research projects

#### Skill based activities:

- Scenario based roleplays
- Real and/or Simulated Workplace Activities
- Workplace (Industry) Logbook

### Work Placement

To help properly prepare you for a real working environment, TMG College Australia has created a simulated work environment.

If you are current working, you may be able to do your work-placement within your own workplace.

*Speak to our friendly staff today and find out how we can have you work ready today!*

### Career Opportunities

#### Occupational positions may include:

Supervisor | Team Leader | Entry Management position

### Course Investment (Fees)

**\$4,500 (Inclusive of Non-Tuition fees)**

Your course investment (fee) includes a Non-Refundable enrolment fee of **\$350**, plus all materials/resources required for your course's completion. *Payment options are available, speak to our friendly staff today!*

### Education Pathway

After successful completion of this qualification, students are eligible to enter into the Diploma of Leadership and Management and/or the Diploma of Business.

### Australian Certification

*On successful completion of this program, you will be issued with an Australian Nationally Recognised Qualification and a Statement of Results. If you are unable to successfully complete the full qualification, you will be issued with a Statement of Attainment (SOA) for the unit/s successfully completed.*

